

## **Bethelwoods 2021 Summer Staff Job Descriptions**

### **Leadership Staff - 3 positions**

Description: These staff members have responsibility for leading and facilitating the various summer programs Bethelwoods has to offer. This includes; Day Camp, Residential Camp, and Camp-in-a-Van. Daily responsibilities include communicating with Day Camp parents, supporting Counseling staff and campers, planning new activities, communicating any needs with the Program Director and assisting with Staff Training. Leadership Staff members may rotate throughout the summer dependent upon their specific capabilities and the week to week needs of Bethelwoods Summer Camp programs. All Leadership Staff members report directly to the Program Director. \$250 per week plus room and board; June 2 – August 13

### **Counselor - 20 positions**

Counselors' primary responsibilities include supervising children and youth (K5-12th grade) in a cabin setting. Counselors lead Bible studies, recreation, activities, and worship. They will rotate between resident camp, day camp, and camp-in-a-van programming. They are responsible to their leadership staff and ultimately to the Program Coordinator. \$235 per week plus room and board; June 6-August 7

### **Lifeguard - 1-2 positions**

Lifeguards will be responsible for regular pool maintenance, including daily safety and cleanliness checks of the pool. Lifeguards serve both campers and hosted groups at camp. When not assigned pool and lifeguard related duties, this staff member will serve as support staff, performing additional tasks as needed for summer camp ministry. \$235 per week plus room and board; June 14-August 14

### **Photographer - 1 position**

The Photographer will be responsible for taking and editing video and photographs of all Summer Camp programs. Additionally, the photographer will assist the Program Director with social media posts, website updates, and the creation of promotional materials as necessary. This staff member will serve as support staff to counselors, performing additional tasks as needed for the betterment of Bethelwoods summer camp ministry. \$235 per week plus room and board; June 6-August 7

### **Food Service Staff - 4+ positions**

These individuals report directly to the Food Service Manager. Food Service Staff are responsible for timely preparation and service of meals, while maintaining a clean and sanitary environment. These individuals are also tasked with clean-up of food prep services and dishes. This is an hourly position. May 31-August 14; Ages 16 & Up.

### **Maintenance Staff - 2 positions**

The maintenance staffs' primary responsibility are assisting the maintenance supervisor groundskeeping, mowing, weed eating etc., as well as other maintenance needs of a busy site. Ability to lift 50 pounds. Age 16 and up. This is an hourly position. May 31-August 14; Ages 16 & Up

